# Tips to Help You Spot Fake Job Offers

# **PANDELL**<sup>®</sup> PROTECT YOURSELF FROM JOB SCAMS

It's an unfortunate reality that along with online job search opportunities available today, job scams have also become a thing. A growing number of job search services and employers are being fraudulently represented by scammers seeking to exploit job hunters. To help you spot and avoid fake job offers, here's a few things to watch for:

## 1. Unprofessional and unsolicited emails.

Hiring managers won't reach out to you with messages full of typos and poor grammar. Be critical of strangely written communication.

#### 2. Unverified phone numbers.

If you receive a message requesting that you call back for an interview, do some research to confirm the phone number is legit.

#### 3. General and incorrect email domains.

Hiring managers are not likely to contact you using a personal or general email account like Yahoo® and Gmail®. Also, watch for incorrect spelling of the email domain (hrmanager@pandll.com) or variants of the company's proper domain convention (hrmanager@pandellhiring. com). If in doubt, contact the company directly.

#### 4. Requests for personal information.

Never provide your banking info or other personal intel to a recruiter on the phone or online. Be skeptical of insistent or emotional pleas for compliance.

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#### 5. Are they really who they say they are?

Impersonators go to a lot of trouble to convince you they're authentic. Try googling the company name or logo and look for disparities in how the company represents itself. You can also try searching posts from other people targeted by the same fraudulent source.

### 6. Requests for money to secure a job.

If the person offering you a job is asking you to send, transfer, or receive money, consider that a huge red flag. That's a scammer's business.

If you'd like to verify whether a Pandell recruitment activity is legitimate, please contact us at <u>careers@pandell.com</u>. Our policy is to investigate and report any fraudulent activity involving our company, officers, and employees.

